

Abandonment of Assumed Name Procedure

1. **Print** the form.
2. **Fill** out and have it notarized.
Note: Our office does not have a Notary Public on site.
3. **Enclose** a money order/cashier's check in the amount of \$15.00.
Money order/cashier's checks should be made payable to Val Verde County Clerk.
No personal checks accepted.
4. **Mail** completed form to: **Val Verde County Clerk**
PO Box 1267
Del Rio, TX 78841-1267
5. **Call** our office at (830) 774-7564 to check if your Assumed Name has been recorded and when you can pick it up or have it mailed to you.

Thank you!