



Marriage License Procedures

1. Print the marriage license form appropriate for your situation.
2. Fill out the marriage license form.
3. Make copies of your picture identification.
4. Email completed forms and copies of picture identification to:
marriage-license@valverdecountry.texas.gov
5. Once you have emailed all forms and identification to our office, you will receive a call from one of our clerks to schedule your appointment to sign and pick up your license. You do not need to call us.
6. At the time of your appointment, you will need to bring a fee of \$81.00, cash only. Please bring the exact amount, as our office does not have change.
7. Once you receive your marriage license, it is valid for 90 days anywhere in the State of Texas.
8. Once you are married, the person conducting the ceremony is responsible for returning the marriage license to our office for recording.
9. Incarcerated persons need to follow the detention center's procedures where person is detained. Please contact our office at (830) 774-7564, for more information.
10. After it has been sent to our office for recording, you may contact our office at (830) 774-7564 to check if your marriage license has been recorded and when you can pick it up or have it mailed to you.