

REQUEST FOR LETTER OF NON APPLICABILITY

1) Applicant's Name: _____

2. Address _____

3. Telephone Numbers: Daytime _____ Evening _____

4. Legal Description of property to be serviced with utility hookup: _____

5. Legal owner of the property: _____

6. If you are not the legal owner of the property, name the owner and describe your interest in the property: _____

7. AEP: ESID#: _____ OR Rio Grande:

8. List the utilities currently existing on the property and give the names and account numbers of those utilities _____

9. Is there a septic system installed on the property ? _____

If the answer is "no", have you applied for a permit ? _____

if the answer to the above is "no", explain why you have not applied for a permit: _____

10. **COMMERCIAL:** **Agricultural:** **10 Acres or More:**

11. Check one of the following :

() I will pick up my certificate.

() Mail my certificate to the following address: _____

** If requesting mail out, include a self addressed stamped envelope**

Attach the legal instrument that established your interest in the property, such as a warranty deed, contract for deed, contract for sale, lease agreement. Attach a copy of the plat filed in the County Clerk's Office and the date of plat approval by the Val Verde County Commissioners Court, and YOUR REQUEST WILL BE DENIED WITHOUT THESE INSTRUMENTS.

Signature of applicant

Date of Request

By law, the County Health/Risk Management Department has no authority to approve or deny your request. Your certificate will be held for your pickup unless you request otherwise. You may call us at (830) 774-7569 or (830) 774-7570 if you have any questions.